



North Shore High School

Protocol: Disruptive Student Behavior, Removal from Class 2023-2024

When a student is sent out of class the teacher is to contact the parent or guardian the same day to notify the parents or guardians of the student's behavior. The student(s) should be instructed to report directly to the Detention/In School Suspension room.

At the end of each day, the detention/ISS monitor will send an email to HS staff (including coaches) of all students who reported to the detention room that day, and the times the students arrived to the detention room. Teachers who sent students out of their classes are asked to check this list each day they send a student(s) to the detention room. (Coaches of student-athletes will also be asked to review the list in an effort to support our school community and hold student-athletes accountable for their behavior in school).

If a student was sent out of the class and did not report to the detention room, or arrived to the Detention/ISS room significantly later than they were removed from the classroom, the teacher should inform one of the assistant principals and provide them with a paper copy of the written referrals. (Emails cannot substitute for a written referral). The grade levels will be divided between the two assistant principals: Jen Imperiale will handle the discipline issues for grades 9 and 11 and Kevin Kurrus will handle the discipline for grades 10 and 12. (*In the case of emergency situations, and the grade level assistant principal is unavailable, the other assistant principal will handle the situation).

When a teacher sends a student out of class, the teacher should write up a referral if they feel that the behaviors warrant a follow up with building administration and deliver that referral to the appropriate assistant principal. The referral should contain a detailed account of the incident which led to the student being removed from the classroom and should contain appropriate language and only the facts. This needs to be done within 24 hours so the assistant principals can follow up with the student(s) in a timely fashion. Once the assistant principal has met with the student, the teachers will receive correspondence via a carbon copy of the referral form shortly thereafter.

It is very important that teachers include the information on the 'Corrective Steps' they have taken on each referral that they fill out. The 'Corrective Steps' can be found in the gray rectangular area on the referral form and provides building administration with important information that allows us to support teachers the best we can).

Additional information on Project SAVE (Safe Schools Against Violence in Education)

- Teachers to remove disruptive or violent pupils from the classroom, consistent with district and building Codes of Conduct, with appropriate procedural safeguards for affected students.
- Adds principals to those empowered to suspend pupils from school entirely, without specific Board delegation of that authority.
- Requires districts to include, in their Codes of Conduct, minimum periods of suspension for violent or repeatedly disruptive pupils.

Disruptive pupil is defined as one who:

- Is substantially disruptive to the educational process or interferes with the teacher's authority over the classroom

Violent pupil is defined as one who:

- Commits an act of violence on a teacher, other school district employee, or fellow student
- Possesses, displays, or threatens to use a gun, knife, or other dangerous weapon
- Knowingly and intentionally destroys the personal property of a student, teacher or other school district employee
- Knowingly and intentionally destroys school district property