

GLENWOOD LANDING SCHOOL
Arrival and Dismissal Protocol for 2020-2021

PLEASE TAKE NOTE:

- The online screening protocol needs to be completed for each student by 7:30 AM.
- Temperature scanners will be located at each entrance and will be monitored by a faculty member.
- As a reminder, students are not supervised before 8:10 AM.

Arrival and Dismissal Locations:

Grade K- Door to the right in Kindergarten circle.

Grade 1 - Kindergarten Circle Door located straight ahead

Grade 2 - Door to the left in the Kindergarten circle

Grade 3 - Portico door between the gymnasium and main front door

Grade 4 - Main front door

Grade 5 - Portico door between auditorium and main front door

Arrival:

A staggered arrival will take place until further notice.

8:10-8:20 AM - Students with last names that begin with A-L

8:20-8:30 AM - Students with last names that begin with M-Z.

Parents will not enter the building and will say their goodbyes to their child outdoors or in the car, curbside, if a car rider. Students will come into the building at a socially distanced six-feet following the hallway and floor markings. All students will enter the school, use the temperature scanner, and use hand-sanitizer before proceeding to their classrooms. Upon entrance, they will place their personal belongings on their desk and wash their hands.

A staff member at the designated doors will allow students into the building. If your child arrives after 8:30 AM (sharp), he/she will need to proceed to the canopy at the front of the building to sign in late.

Bus Riders: Our bus loop is the driveway on the north side of the building through the parking lot and out Viola Street. Bus riders will enter and exit the buses under supervision.

Car Riders (Parent Drop Off): Students should exit the car curbside from the passenger (right) side of the car only. The lane is for “Kiss and Go” only; parents must drop and go. Students should proceed into the building through the designated door; older siblings can enter through younger siblings’ designated door.

Walkers (Parent Accompany): There is a crossing guard who will assist walkers to cross at Grove Street. Parents wishing to park and accompany his/her child to the school should do so legally on Cody Avenue (west side opposite the school or east side south of the Kindergarten circle, north of the bus driveway) or on Grove Street and proceed to the cross walk to cross the street.

Dismissal:

A staggered dismissal will take place until further notice (see locations above).

2:25 PM - Bus Riders

2:30 PM - Grades K, 4, and 5

2:35 PM - Grades 1, 2, and 3

Car Riders (Parent Pick Up): Our car rider pick up is in the front of the building on the east side of Cody Avenue. Students should enter the car curbside from the passenger (right) side of the car only. There is no parking on the east side of Cody Avenue between the Kindergarten Circle and the bus driveway.

Walkers (Parent Accompany): There is a crossing guard who will assist walkers to cross at Grove Street. Parents wishing to park and accompany his/her child from school should do so legally on Cody Avenue (west side opposite the school or east side south of the Kindergarten circle or north of the bus driveway) or on Grove Street and proceed to the cross walk to cross the street.

Changes to Dismissal: Students will not be permitted to call home to make changes in going home arrangements. If you need to make a dismissal change, please send in the [Change in Dismissal Form](#) with your child in the morning. **Please do not call the school or send an email to ask that your child's arrangements for dismissal be changed unless it is an emergency. Emails are not always read during the school day.**

Early Dismissal Procedures (due to an appointment or illness):

Parents/guardians must send in the [Change in Dismissal Form](#) in the morning indicating the time for pick up. When you arrive, please pull up to the building and call the security desk at 277-7695. Once your child is ready for pick up, you will be called to approach the canopy near the front door to sign your child out. It is recommended that you avoid pick-up during recess/lunch times.

Late Pick-Up: Children not picked up by 2:45 PM will be escorted to the holding area canopy at the front entrance for a parent to be contacted. Students not picked up by 3:00 PM will be escorted to the North Shore After School program at the parent's expense.

Visitors: A welcome canopy will be established as an area for the exchange of students and materials. Only essential visitors will be permitted into the school buildings.

Essential visits consist of:

- Pre-scheduled meetings that cannot be handled virtually. Most meetings will be scheduled virtually via Google Meet.
 - Other visits deemed essential by the school administration
- All visitors will be required to:
 - wear face masks prior to being permitted entry into the building. Disposable masks will be provided to visitors if they do not have one.
 - clean their hands with sanitizer prior to the check-in process
 - answer mandatory screening questions prior to entering
 - take their temperature prior to entering

The North Shore Before and After School program is located in the auditorium.

Dogs are NOT permitted on school property at any time.