

## 2.03 Self-reporting Exposures and Infections



- Create a communication system for staff and families for self-reporting of symptoms and notification of exposures and closures
  - Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms and to follow CDC guidance if symptoms develop. If a person does not have symptoms, follow appropriate CDC guidance for home isolation.
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Prior to the opening of schools, employees and families will be advised of the requirement that individuals who are alerted that they have come into close or proximate contact with a person with COVID-19 or have been alerted via tracing, tracking or another mechanism, are required to self-report to the district at the time of alert and shall not be permitted to remain or return to the building until they have completed quarantine

In the event **a student or district employee reports testing positive for COVID-19 or is exposed to a person who tests positive for COVID-19:**

- The student or district employee should immediately notify the district by contacting:
  - The nurse's office at the school which they attend or work in
  - If not assigned to any one school building, the employee should contact, Dr. Peter Giarrizzo, Superintendent of Schools at 516-277-7801.
- If a student or staff tests positive for COVID-19, the district will immediately notify state and local health departments and cooperate with [contact tracing](#) efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual, while maintaining confidentiality required by state and federal law and regulations.
- The district will determine, in conjunction with the DOH, how to proceed with school (re: switching to remote learning, cleaning and disinfection timeline, etc.)

## 2.04 Management of Sick Persons



- In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the community, programs may consider closing for a short time (1-2 days) for cleaning and disinfection.
    - The school nurse will assess ill students and staff and will decide
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- if they are symptomatic and need to be sent home
  - If showing symptoms, students must be picked up by a parent immediately
  - Staff members who are showing symptoms must leave immediately
  - Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms. School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.
    - Creation of designated isolation rooms for those who are showing symptoms of COVID-19 TBD by building-based teams-following requirements from the DOH [https://drive.google.com/file/d/1Q-62LXEAAr\\_5hDMJru06yqc5mam8eGXx/view?usp=sharing](https://drive.google.com/file/d/1Q-62LXEAAr_5hDMJru06yqc5mam8eGXx/view?usp=sharing) see page 37
    - Must be staffed for supervision by a nurse or an individual trained to follow proper isolation protocols
    - Isolation rooms must be cleaned and disinfected immediately upon dismissal of staff or student
  - Establish procedures for safely transporting anyone sick to their home or healthcare facility
  - Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws
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In the event a person **becomes ill with COVID-like symptoms while at school**, the following procedure will be followed:<sup>12</sup>

- Staff training on how to identify signs of illness in students and staff and the procedure to send symptomatic persons to the school nurse or other designated personnel in each building.<sup>13</sup>
- The person will be moved to a predetermined isolation room or area to separate anyone who exhibits COVID-like symptoms.<sup>14</sup>

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<sup>12</sup> SED, pg 19; DOH, pg 20 District/school plan has written protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.

<sup>13</sup> SED, pg 18 <http://www.nysed.gov/common/nysed/files/programs/reopening-schools/nys-p12-school-reopening-guidance.pdf>

<sup>14</sup> SED, pg 18, DOH, pg 20 District/school plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.

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- The person will be assessed by a registered nurse at the school.<sup>15</sup>
- Transportation arrangements will be made to transport the sick person home or to a healthcare facility.<sup>16</sup>
- Areas used by a sick person will be closed off and not used before cleaning and disinfection.
- When possible, custodial staff will wait 24 hours (or as long as possible) before [cleaning and disinfecting the area](#) in accordance with procedures contained in this plan. If it is not possible to wait 24 hours, wait as long as possible. See also the [Cleaning and Disinfecting](#) section.
- Persons who had close contact with a person diagnosed with COVID-19 will be advised to stay home and self-monitor for symptoms and to follow [CDC guidance](#) if symptoms develop. If a person does not have symptoms, they will be instructed to follow appropriate CDC guidance for home isolation.
- Sick staff members and children will be advised not to return until they have met CDC [criteria to discontinue home isolation](#).
- The District will consult with the local health department regarding the current [Local Hospital Capacity](#) when making decisions on school closures.<sup>17</sup>

In the event that the school is notified that an employee or student **has been exposed to COVID-19 and are quarantined, or if a family member has been diagnosed with or presumed to have COVID-19 and/or is being isolated**, the following procedure will be followed:

- Personnel and students with known exposure to someone with diagnosed or presumed COVID-19 will be instructed to self-quarantine at home for 14 days
- If a student is excluded from school due to COVID-19 symptoms or has had a positive COVID-19 test, his or her siblings or other students living in the same household will be questioned, and if they exhibit symptoms, they will also be excluded from school. If they do not exhibit symptoms, they may still be excluded from school and asked to self-quarantine.
- The custodial staff will be informed so that all desks, lockers, and workspaces of the person are thoroughly disinfected. If the school is not open when notification occurs, the custodial staff will wait 24 hours or as long as possible prior to disinfecting and instead will block off the area so that others do not have contact. However, if that is not possible or school is in session, the cleaning will occur immediately.

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<sup>15</sup> SED, pg 18 District/school plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.

<sup>16</sup> SED, pg 18; DOH pg 20 District/school plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.

<sup>17</sup> SED, pg 17 Districts/schools must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction:

School Districts must develop protocols for asthma-related acute respiratory treatment care using up to date standard of care:<sup>18</sup>

- Nebulizer treatments and suctioning are identified by the CDC as aerosol-generating procedures requiring a N-95 mask fitted to the healthcare worker;
- Consult with students' healthcare providers for alternate asthma medication delivery systems; and
- Consult with school maintenance and facilities department for environmental controls.

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<sup>18</sup> DOH, pg 21 - Responsible Parties must develop protocols for asthma-related acute respiratory treatment care using up to date standard of care: