

2.02 Screening and Monitoring



- If feasible, conduct daily health checks of staff and students safely, respectfully, as well as in accordance with any applicable privacy laws or regulations.
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Screening

Screening

In an effort to screen building occupants prior to their arrival at school, the district will implement the following screening procedures:

- Staff will be encouraged to stay home if they are sick and parents to keep sick children home.⁷
- All employees, parents, and regular contractors will be required to complete a mandatory health screening assessment at home, including a temperature check, that will be emailed to employees and parents daily prior to the start of each school day. Employees and parents will be required to certify “No” to all of the following in order to be permitted access to school buildings:^{8,9}
 - If an individual presents a temperature of greater than 100.0°F, the individual must be denied entry into the facility, or sent directly to a dedicated area prior to being picked up or otherwise sent home¹⁰.
 - If they have had any COVID-19 symptoms in the past 14 days
 - If they have had a positive COVID-19 test in the past 14 days
 - If they had close contact with confirmed or suspected COVID-19 case in the past 14 days
 - If they have traveled out of state or to a location with known community spread
- The district will use email automation software to manage screenings as follows:

⁷ SED, pg 18 District/school plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.

⁸ SED, pg 18; DOH, pg 19 District/school plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.

⁹ SED, pg 61 School bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID-19 before arriving to work. If personnel are experiencing any of the symptoms of COVID-19 they should notify their employer and seek medical attention;

¹⁰ DOH-Temperature checks should be conducted per U.S. Equal Employment Opportunity Commission or DOH guidelines. Specifically, all individuals must have their temperature checked each day – ideally, at home, prior to departing to school – before entering any school facility. If an individual presents a temperature of greater than 100.0°F, the individual must be denied entry into the facility, or sent directly to a dedicated area prior to being picked up or otherwise sent home.

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- Employees, students, parents, and regular contractors will be entered as contacts into the email automation platform
 - All contacts will receive the above email each school day at 4:00 AM
 - Contacts will be required to certify “No” to all of the above questions with one click.
 - Upon clicking the “No” certification, the contact will be re-queued for the following day
 - The nurse’s office will be notified via email of all contacts that do not respond prior to the start of school to follow up with the contact. The email subject line will include the contact’s name and “No Response to Screening.” The contact will also be re-queued for the following day
 - Contacts that reply “Yes” will be immediately prompted to stay at home and detailed health instructions emailed to the contact.
 - The nurse’s office will be notified via email with a subject line that will include the contact name and “YES Response to Screening”. The contact will also be re-queued for the following day
 - The nurse will follow up with the contact and appropriate actions taken. See also:
 - [Contact Tracing](#)
 - [Returning to School](#)¹¹

¹¹ DOH, pg. 20-Responsible Parties must immediately notify the state and local health department about the case if diagnostic test results are positive for COVID-19.