

# 2025-26 STUDENT TRANSPORTATION REQUEST

**DUE APRIL 1, 2025**

## RETURN FORM TO:

NORTH SHORE SCHOOL TRANSPORTATION DEPARTMENT  
340 SHORE RD, PO BOX 412, GLENWOOD LANDING, NY 11547-0412  
(516) 277-7930

*(NOTE: THIS FORM IS SUPPLIED TO PRIVATE AND PAROCHIAL SCHOOLS FOR DISTRIBUTION IN EARLY JANUARY.)*

In accordance with the Laws of the State of New York, I am formally requesting transportation during the next school year. The State Education Department and the Board of Education require an application be filed each year even if your child is already receiving transportation. The pupil(s) for whom I am requesting transportation legally reside(s) in the North Shore School District and if, entering Kindergarten, will be five (5) years of age no later than December 1, 2025. Transportation is not provided to pre-school even if a child is 5 years of age before 12/1/25.

**ALL NEW FAMILIES/NEW STUDENTS MUST REGISTER WITH THE NORTH SHORE SCHOOLS DISTRICT'S REGISTRAR, KATHERINE MILLER @ 277-7824 BEFORE YOUR STUDENT(S) CAN BE ADDED TO THE BUS.**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

**\*\*EMERGENCY CLOSING CONTACT:** Cell \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Telephone: (Mother) \_\_\_\_\_ (Father) \_\_\_\_\_

Cell Telephone: (Mother) \_\_\_\_\_ (Father) \_\_\_\_\_

Signature of parent or guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### PLEASE PRINT

*Please include school calendar if available.*

SCHOOL: \_\_\_\_\_

Student First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

Student First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

Student First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

**IF YOUR CHILD DOES NOT USUALLY USE THE BUS IN THE MORNING, YOU MAY PUT YOUR STOP "ON CALL". IF THE BUS IS NEEDED, YOU CAN CALL THE TRANSPORTATION OFFICE AT (516) 277-7930 AT LEAST ½ HOUR BEFORE YOUR SCHEDULED PICK-UP TIME.**

**PUT MY A.M. STOP "ON CALL". YES \_\_\_\_\_ NO \_\_\_\_\_**

**NOTE:** All Transportation Requests must be submitted in person at the Transportation Department by April 1, 2025 or sent by **CERTIFIED MAIL POSTMARKED ON or BEFORE APRIL 1, 2025**. Failure to submit this transportation request form on or before April 1, 2025, may result in your child being ineligible for district transportation for the 2025-26 school year. In this case, the cost and the arrangement for transportation will be parental responsibility. In accordance with New York State Education Law, transportation requests received after the above date will not be accepted unless a reasonable explanation is given for the delay or the District can provide the transportation under existing arrangements without additional expense. A belated decision to enroll a student into school is not a reasonable explanation for late submission of a transportation request. Those students who move into the District after the expiration of the deadline can still submit a written request for transportation provided such request is made within thirty (30) days after establishing residence in the district.