

**CLIENT:** North Shore CSD  
**PROJECT:** Steering Committee Meeting Minutes  
**Date:** Tuesday, May 24, 2022

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<b>Subject:</b>	<b>Construction Steering Committee Meeting</b>
<b>MTG. INITIATED BY:</b>	North Shore CSD / BOE / MEMASI Architects / Savin Engineers / Construction Program Solutions
<b>PURPOSE:</b>	To Discuss all open or new business

**PREVIOUS MEETING DATE:** Tuesday, April 26, 2022

**NEXT MEETING DATE:** Tuesday, June 21, 2022 @ 9:00am

**GENERAL NOTES:**

*The following represents our understanding of the items discussed. All participants are requested to review these items and notify our office, in writing, of any errors or omissions. The meeting comments are provided in bold italic text under 'Design Approval/Notes'.*

<b><u>ATTENDEES:</u></b>	
<b>North Shore CSD</b>	
X	Dr. Thomas Dolan (TD)
X	Ms. Olivia Buatsi (OB)
X	Mr. John Hall (JH)
X	Dr. Chris Zublionis (CZ) Eliot Kaye (EK)
<b>North Shore Board of Education</b>	
X	Mr. David Ludmar (DL)
X	Ms. Marianne Russo (MR)
X	Lisa Colacioppo (LC)
<b>Architect</b>	
X	Ms. Tina Mesiti-Ceas (TM) Mr. Piere Luigi Pancaldi (PLP) Mr. Tyler Simone (TS) Mr. Jeremy Reiss (JR) Stantec
<b>Construction Managers</b>	
X	Mr. Robert J. Firneis (RF) Mr. Frank A. Szatkowski (FAS) Mr. Steve Spangler (SSP) Mr. Joseph Tola (JT) Mr. Dean Sproch (DS)
<b>Estimator</b>	
X	Mr. Stuart Schiller (SSH)
<b>Const. Steering Member</b>	
X	MS. Joanne Liou (JL)
X	Mr. Thomas Pepe (TP)
X	Mr. Giuseppe Tulumello (GT)

<p>Alternative Energy / Photovoltaics</p>	<p>Apr. 12, 2011</p>	<p>District</p>	<p>1. SED approval was received OB working on financing for the project and will be in the market and review around 9.22 goal is to have approved at 10.21 BOE mtg. anticipate a good rate for this project Construction kickoff meeting setup for October 7<sup>th</sup>. Will look at the schedule to see what could be completed second shift during the school year. JH wants mechanical equipment on site so there are no issues during construction in the summer. Actual kickoff once financing is in place. OB stated Solar Panels demand energy savings is not recognized by the State. JH stated new VRF AC units to be installed at MS &amp; MS and then Window AC units moved to the ES's. 37 spaces in the 3 ES's (50-70 units). Electric will be installed as part of the bond project. District staff to relocate the units. Insulated panel will need to be installed where unit are replaced. (09.14.21)</p> <p>Financing is being closed this week Thursday 10.28.2021. First 25% will be issued within 30 days of closing. \$7.1m total project cost. Next draw would be in June/July 2022. Construction meeting held to discuss phasing and potential start this school year. Bulk of work to commence summer 2022.</p> <p>Ecosystems is unable to complete HS &amp; MS AC in one summer. A decision will be required which school is selected for Summer 2022. Enough AC units in one building to complete the shift of the units to the ES's.</p> <p>Some large spaces will not have AC and will need to be planned for future projects. (10.26.2021)</p> <p>Funding system is in place, there are Friday meetings. December 2<sup>nd</sup> on site meeting (11.23.2021)</p> <p>Coordination meeting held December 2, 2021, to discuss coordination of EPC and Capital Projects. Orders are now going out. Payment Application has been processed and bank released funds to ECOSYSTEM. Tracking of payments is in place. This Friday team will confirm with ECOSYSTEM payment and when material is/has been ordered and when material will arrive and start installations. AC in HS and MS will be over 2 summers. Discussion on Friday will include, what work will be performed during the school year and when it will commence. DL stated that district waited a long time for AC in buildings and spreading work over two summers was not acceptable. We will inform ECOSYSTEM. (01.04.2022)</p> <p>Coordination meetings are happening every Friday with Ecosystem. Electrical contractor was selected, RFP for Solar next week, HVAC out to bid, equipment RFP out to bid. In mobilization, JH showed the Ecosystem construction schedule that was provided Friday February 11, 2022. Heat Exchanger at Glen Head in planning. Lighting upgrades to start in April, May rigging AC on the roof. work on roofs before school ends. Ecosystem can complete HS and MS AC work in summer 2022 if materials and labor are available. HS and MS cannot be used as summer school sites. ES will also be under construction so there may be issues. Rebate forms for PSEG have been signed and sent back to Ecosystem for filing with the Utility company. (02.15.2022)</p> <p>Weekly meetings Fridays, ECOSYSTEM is in RFP process and awarding contractors, submitting rebates for various items. List of projects in bond were requested so incentives can also be submitted. Condensing boiler will be installed at the HS. Some work to commence in April, including lighting installations. Concern with supply chain issues but so far Ecosystems is not seeing any issues. Contractor verifies all measures are in place and operational at the end of the installations. (3.15.2022)</p> <p>Ecosystem is selecting contractors &amp; securing materials. Roof top AC units for HS &amp; MS were rigged onto their respective roofs. Lighting project delayed slightly due to last minute changes from PSEGLI. Solar panels are on order and JH is completing PSEGLI forms (4.26.22)</p> <p><b>We continue to have Friday pre-construction meetings. Lighting Contractor is in place and waiting for insurance to clear. AC units are rigged on roof and will put in place over the summer, solar panels are being fabricated. (5.24.22)</b></p>
<p>HVAC/Air Balancing</p>			<p>Balance of T&amp;B complete and reports were submitted. Stantec is still reviewing the reports. Anticipate completing the review of the reports by end of September. Some items picked up in the reports have been addressed by the contractor. (09.14.21)</p> <p>JH provided an update to the new members of the committee. Review of items that have been observed will be planned for future projects. JR Balancing contractor has fulfilled the request to provide MERV filters in place and the installation was a success. JH In some cases where outside air was not achieved, fan speed corrections were made. There are</p>

# North Shore Central School District

<p>Large Space UV Disinfection/ HEPA</p>			<p>some items still required to complete the scope 100%. Additional service contractors, Cardinal Controls and others will be used to make the corrections. LC asked what spaces had the issues and how many spaces. JH replied MS univents were ok, HS univents had some issues. There was no univents where MERV 13 filters did not work and had to reinstall MERV 8 filters. Further analysis of the entire report is needed (10.26.2021)</p> <p>Report has been provided and is being reviewed by JH. T&amp;B completed, MERV 13 filters installed in all units that could accept the filters. JH showed a Summary of the Testing &amp; Balancing. Report shows number of units and status of all units, running, not running, needs repair etc. TP asked how units that are not working correctly will be repaired so that they operate. JH stated the school district will be looking at the repairs required and correcting the items. Larger items that cannot be repaired by the school district will have a vendor look at the units for repairs etc. Discussion on how repairs are implemented. MR asked when units that will receive UV disinfection. JH replied that the work will be reviewed and potentially could be schedule for Summer 2022. JH will share the document once it is finalized. (11.23.2021)</p> <p>In house HVAC person is working on the list of items at HS and other buildings. B&amp;G staff completed filter change in the buildings over the school break. District is working with Stantec to obtain a proposal for the work that cannot be completed by in house staff and use Repair Reserve funds for these costs. Stantec will take list of recommendations and develop documents drawings and specifications for the work for contractors. Memasi and Stantec will provide a proposal to district for the preparation of the documents. Air balancer and controls vendor will be part of contractors proposal. DL asked that report be provided to the BOE. Units will be design for current codes and standards. (01.04.2022)</p> <p>In house staff working of items to correct. Next round of filters being changed in the Spring 2022. Memasi proposed design fee for corrective measures can be paid out of the Repair Reserve. Stantec/Memasi working on specifications, drawings, and construction Documents for the repairs. SS drafting an estimate for this work. F&amp;F Working on Repair Reserve Resolution. (02.15.2022)</p> <p>In -House maintenance continues to work to correct items. SS provided an estimate for the corrective work that is not being performed In-House. SS discussed the items covered in the estimate. Next step is packaging the projects for obtaining bids and some costs will be adjusted based on the packaging. JH stated the estimate is over a million dollars so the packaging is necessary because Repair Reserve cannot fund all the work. SS stated there is escalation and contingency included in the estimates. Per JH, District is adding replacement of units in future capital projects. Discussion on how projects are selected. (3.15.2022)</p> <p>JH packaging work into Repair Reserve and other funding sources. We have draft resolution to expend funds from RR, from F&amp;F (4.26.22)</p> <p><b>BOE resolution to expand funds from Repair Reserve is on May 26, 2022, BOE agenda. Memasi/ Stantec will prepare drawings for the project. (5.24.22)</b></p> <p>HEPA and UV study, Gymnasiums have been upgraded to MERV 13 filters. UV and HEPA filters are part of the next phase, first would be the UV disinfection (array of UV lamps) if unit cannot accept the UV, then HEPA filters will be installed. JR provided updated with the study of the larger spaces and is conducting some testing on Thursday 09.16. JH requested estimates for Ventilation projects by end of October so that School District can include in the 2022-23 budget. (09.14.21)</p> <p>JH discussed the scope of this work. JR discussed the SED requirements for air filtration, HEPA and UV light. UV light installation in existing systems as opposed to new equipment required to be installed. Some systems like Unit Ventilator's cannot accept UV light disinfection. However, fan filter HEPA units can be installed. JH posted the study if HEPA vs UV light. JR discussed the study. JR stated NY SED does not allow bipolar disinfection and UV light must be installed in a</p>
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			<p>contained unit not in a room. OB stated, Funding is State funds and what was budgeted. SS to estimate the projects so budgeting can be planned. (10.26.2021)</p> <p>MR asked when units that will receive UV disinfection. JH replied that the work will be reviewed and potentially could be schedule for Summer 2022. Waiting on estimate from SS. DL discussed communities concern on large spaces and how and when the ventilation will be completed and ready for those spaces. JH replied to the MERV 13 filters are in place and the units are operational. Discussion on how spaces are reviewed and what could be provided for ventilation improvements for the spaces, waiting on budget estimates to determine what options are available for the spaces. Options will be discussed at the next Steering Committee meeting. JH showed the report and what options are considered for spaces. (11.23.2021)</p> <p>SS provided an estimate for the work for option UV and HEPA Units including associated work, ceilings, panels etc. Total estimate is 1.3 mil including escalation of 1-2 years. Sea Cliff Auditorium is not included in this estimate due to the existing system. the existing system would have to be removed and a new system installed and there would be a substantial cost for this unit replacement. Option; Additional cost for 3 HEPA units in lieu of UV. Per SS 325k for cafeteria work. JL stated Cafeteria are a concern by the parents as they are large spaces and children are unmasked having lunch. Per JR, UV systems are adding UV lamps that are being used are continuously disinfecting the air. Portable units could be rolled into the rooms in a temporary basis. Sea Cliff Auditorium will be reviewed for options to retain what system are already installed. Large spaces such as cafeteria need to be looked at immediately for installing units. DL asked if Libraries are part of the project, JR replied Libraries are part of the Capital Project and provided with UV. Portable units can be installed in the libraries/media centers for a temporary basis. JH will see what portable units are available and shift them to the cafeteria at each school. Libraries already have additional units. JR will check on pricing and lead times, for large portable units. RF stated if there are any vendors for equipment anybody know they should get the names to John Hall. JL asked if workers were required to be vaccinated. JH stated there is a requirement for workers to be vaccinated. Masks are required for all workers and others. LC asked how the district knows all units are turned on. JH replied his staff keep units running them 24/7 unless a teacher turns them off. LC asked about carbon dioxide monitoring. JH will have B&amp;G staff take the readings. (01.04.2022)</p> <p>Large space HEPA filters, Additional small portable units added to the cafeterias and are operational. JR sent JH a spec for the large unit and JH has obtained a proposal for the cost per unit \$3,000/unit and 16 units. Recommendation to move forward for purchasing the units for the cafeterias so the BOE may consider the purchase. (02.15.2022)</p> <p>JH requested update if BOE will purchase the units? DL stated the project should be placed on a list for future discussions. If purchased the units could be moved into the auditorium but there could be a noise issue. (3.15.2022)</p> <p><b>Project on hold (4.26.22)</b></p>
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<p>Capital Projects Cont'd</p>			<p>GH Construction is complete except for doors which will be installed in February, GWL issue with ballistic glass for doors. Door installation hopefully February break, SC basement room turned back to school and students, exterior cast stone is being worked on and security booth construction continues, MS punch list in progress for Phase One work. MS Addition footing and foundation walls installed, working on slabs. Security upgrade project is in punch list. (01.04.2022)</p> <p>Security booths at all 3 schools are complete, Glenwood Landing doors are being delivered 2/19 for the front entrance and installed next week. Sea Cliff stairs are being completed waiting for warm weather to complete some site projects. MS foundation walls are in complete, and waterproofing is in progress, February Break existing leeching pools are being closed. Continuing some interior renovations and punch list items from Summer 2021. Contractor has submitted a recovery schedule and now it is pending the Steel installation to see if Stalco is back on schedule. TP asked if contractor submitted a change order for winter conditions. JH stated he is not aware a change order for the winter conditions. (02.15.2022)</p> <p>Glen Head exterior doors installed over the break. Glenwood Landing ship date in February did not happen new date is 3/28. We would install main entrance vestibule doors on or around 3/31 and the remaining doors during the April break. Sea Cliff near completion, working on punch list and moving into closeout. There was a water leak on the exterior of the building, due to a frozen backflow device. Contractor was responsible and fixed the unit. MS foundations almost complete, seating concrete placed, steel columns installed, GC in a recovery schedule, contractors are all obtaining their materials for the summer, MS Softball field, 2 proposals received and are in review. (3.15.2022)</p> <p>GH: Moving into close-out phase. GWL: Exterior doors shipped, contractor started installations over the break. Nurses Office Floor replacement on track for summer 2022. SC: Finishing up punch list work. Transaction window needs to be replaced. MS: Work continues on new addition with contractor stating it will be completed on time. (4.26.22)</p> <p><b>Glen Head GC is closed out. Glenwood Landing doors are now installed and finishing punch list and replacement of nurse's floor over the summer. Sea Cliff finishing punch list items waiting on transaction window and will look for closeout by end of summer. MS steel is 99% complete, exterior, and interior walls are being framed, masonry in progress. The Certificate of Occupancy will be required by the end of the summer. Phase 1 financials are being watched and are in line with the budget. Phase 2 will need to be watched as the project commences and it is anticipated that the financials will be under budget. All materials were ordered and should be available for delivery and installation during the summer. Softball field renovation is being attached to the Phase 1 MS project. District's Field Sub contractor is being used through Stalco. (5.24.22) Note: John Hall provided inaccurate information related to the GWL doors and sent correction via email to the committee on 5/26/22 (See below).</b></p> <p><i>In general: All new doors are installed except for (1 set) at the Cafeteria Exit. Old door remains in place and is secure.</i></p> <p><i>In general: All <u>exterior</u> doors are in place, lock and are secure. Any newly installed doors have bullet resistant glass.</i></p>
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<p>Capital Projects Cont'd</p>			<ul style="list-style-type: none"> <li>• <i>Interior main entrance secure vestibule doors do <u>not</u> lock. (Carlos from Savin has a call into IJZ to come onsite and resolve this ASAP). I will report back when Carlos confirms they are fixed</i></li> <li>• <i>There is an issue with the door release on the interior vestibule doors. Carlos has a call into DP. I will report back when Carlos confirms they are fixed</i></li> <li>• <i>There are some punch list items to resolve on all doors related to finishes, caulking and in some cases unacceptable gaps at the bottom of the doors. There are some lock cores issues (see below)</i></li> <li>• <i>Some exterior doors are missing lock cores. (They are still locked). Contractor did not supply cores with the door as specified. We have installed all the spare cores we have. In some cases, the contractor must address an issue with the door cylinder, so we can install the core. Gerard needs to make more cores which he should address tomorrow. (He is off today).</i></li> </ul> <p><b><i>TP, GT &amp; MR requested a comparison of the cost of the current change orders, and the percentage related to the cost of the project</i></b></p> <p><b>Phase 2 Projects</b></p> <p>Science research to be an Alternate during Bid Process (March 23, 2021)</p> <p>SD documents have been provided for estimating &amp; review. Review at next committee meeting</p> <p>MS Front Entrance drive, should this be considered now with the bids 1.3 lower than the budget? Direction needs to be provided ASAP so it can be included in the Phase 2 DD which is schedule to be completed end of May. Direction is required beginning of April, next BOE meeting April 15<sup>th</sup>. (March 23, 2021)</p> <p>Phase 2 Design Development is in progress (April 20, 2021)  Science research project to be reviewed with the BOE and BID to provide direction on whether to proceed with the design development for this project. BOE to review the list of supplemental projects.  SED estimates have been received for the Elementary School Phase 2 projects and HS is pending and will be sent in the next few days.  Memasi presented the Phase 2 DD projects, High School, Glen Head Library, Glenwood Landing Library, Sea Cliff Library. There was a discussion on Memasi scheduling a meeting with the three ES's to review the libraries at the same time so that they each new what was being proposed at each school in case someone wanted to have the same items at their school. DD's are being finalized this week (May 25, 2021)</p> <p>Capital Science Research to be considered for Phase 2 Projects. Build a Science Research Lab @ Connecting Corridor J wing &amp; S wing. (February 23, 2021)  DD estimates being received. Update on Science Research and Canopy front entry designs. Discussion included electronic banner/sign at canopy.  Construction Documents are in progress. Anticipated SED submission early Sept. (June 29, 2021)</p> <p>JH: TM updated group on the Science Research room. NCD received DD drawings, planning for next year. JH stated that we need to identify spaces that are and are not receiving AC units, to inform the relocation of window units into the Elem schools. Discussion about Elem school Library Fish Tanks. We were asked to get Principal input. (8.1.21)</p> <p>Phase 2 has been submitted to SED on 9/10/21 and team is looking at the documents to prepare for bidding.  Discussion on reviewing floor finishes for Phase 1 and Phase 2 projects, alternate option to Carpet.</p>
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Capital Reserve (Future)	April 25, 2021	District	<p>1. Glen Head Nurse and MS Locker room are included in the May 2020 Vote and will be phased with the Capital projects (Rev 01.07.2020) Project design is ongoing in conjunction with Capital project scope. Memasi conducting user group meetings to inform design. Vote to expend funds will occur on new budget vote date TBD (rev 04.14.2020) Glen Head Nurse renovations are in Phase 2 (rev 09.15.2020)</p> <p>There was a discussion about the projects to be funded by the CR and a reminder that funds can only be used for the projects they are allocated for. MR suggested that we investigate establishing a new CR fund to fund future project. BOE will discuss this. (rev. 5.12.2020)</p>
Left over Bond Funds			<p>2. <b>2015, left over Bond Funds</b>, the current balance is approximately \$510,000, future projects are being planned. MR asked if balance can be transferred to new Capital Reserve? (01.19.21)</p> <p>JH: District/Memasi moving forward with the GH 2000 wing roof project and the GH Cafeteria Ceramic tile project. After reviewing the budget, it was determined that funding could not support the GWL retaining wall project. This project was removed from the list. HS Generator project has changed from original design and now requires a larger generator to capture circuits that were not there prior. There may not be adequate natural gas to handle the new generator, forcing an alternate fuel solution (8.10.21)</p> <p>Confirmed list of projects (9.14.21)</p> <p>Glen Head 2000 wing roof replacement. (Funding: 2013 Bond Supplemental) – Memasi working on design.</p> <p>Glen Head Cafeteria Tile &amp; finish replacement (Funding: 2013 Bond Supplemental) – Memasi working on design.</p> <p>JH updated what supplemental projects are and how they are funded. Two projects noted above are in development for the next construction phase will be submitted as an addendum to the existing filings.</p> <p>Other projects in planning Generator at HS (10.26.2021)</p>
HS Generator			<p>HS Generator. Stantec proceeding with detailed study (11.23.2021) Stantec working on HS Generator design (01.04.2022)</p> <p>Generator, Gas load letter to be issued 2/16/2022, drawings to be sent to Memasi for architectural coordination. Load options entire building and smaller load. Report to be issued in March 2022. Budgets for both options to be included in the report. Solar was not considered as part of the generator option due to night use of generator or weather. Generator is designed for power outage. (02.15.2022)</p> <p>Generator size is being reviewed, load letter was submitted, and utility company is reviewing if the gas pipe size in the street can support the proposed load. Once Utility company provides there review the design can continue with the next steps. Age of existing generator has triggered the discussion to replace the generator. Review of entire building generator, versus smaller load capacity generator. (3.15.2022)</p>



Repair Reserve			<p>Draft resolution received from Legal Counsel to include on a BOE meeting, with a public hearing. (3.15.2022)</p> <p>JH will look at balance of RR fund with OB and determine how much of the reserve to expend. TD reminded us that the 5/26/22 BOE Meeting was available to put up the resolution. (4.26.22)</p> <p><b>HVAC repair work will be funded by \$580,000 from the Repair Reserve. There is a resolution to approve the expenditure of funds on the 5/26/22 BOE meeting.</b></p>
Viking Foundation			
Track	June 20, 2017	District	<p>1. Blisters were identified on track surface. Suspect cause is from oil leaks that are now pushing up the surface. Track warranty runs through Sept. 2020. District to have track representative view track twice a year. Copeland has repaired 23 areas. Track has now been subject to two years of repairs. District to contact attorney to discuss. Information was sent to attorney, follow up is needed.</p> <p>Atty is reviewing the warranty (12.11.2018)</p> <p>JH indicates that no issues have been reported recently and will review track at this time with coaching staff. It is expected that after the spring thaw (April/May) blister issues may occur again. MR indicates that if the track blisters again then the School District should alert F&amp;F immediately to take appropriate action against contractors Copeland and LandTek. (Rev. 03.12.2019)</p> <p>JH mentioned there are 46 spots of blisters. This is year 3 of the replacement track. District will contact Ron Tetelman to visit and review the site conditions. (Rev 04.16.2019)</p> <p>JH shared information about reaching out to Ron Tetelman. Ron was responsive but couldn't offer information as to a cause of the blisters. He stated he could be of no further assistance. CS Arch recommended contacting Mike Herzog (Another sports surface consultant) Mike visited the site and offered some possible causes of the blisters, but nothing definitive. Members left off with us contacting Copeland Coatings to report the blisters and have them addressed under the warranty. (Rev. 10.08.2019)</p> <p>JH to notify Copeland of the blisters as there is still a warranty on the track installation. JH was directed to reach out to Frazer &amp; Feldman to draft a letter to Copeland. Rev 11.19.2019)</p> <p>Letter has been drafted and will be sent to Copeland (new Company) requesting them to come to the site and review and schedule repairs for the Spring 2020. (Rev 01.07.2020)</p> <p>A meeting was held with Copeland Rep, and they will be replying to John Hall's letter. John to follow up with Copeland. (Rev 02.26.2020)</p> <p>No new information from Copeland. JH will follow up with them again. Frazer &amp; Feldman will send another letter. (Rev 04.14.2020)</p> <p>Copeland sent a letter stating that the blisters were not a track surface issue and could be the result of a sub-surface issue. MR Suggested that the district commence with a lawsuit, DL &amp; SJ agreed. (rev. 05.12.2020)</p>

			<p>District hired a new law firm recommended by Frazer &amp; Feldman. (JH) is providing them with requested documentation. (Rev. 08.18.20)</p> <p>A meeting was held with the new law firm. Additional investigations will occur to determine the cause of the blisters. District will investigate partnering with Copeland on the investigation of the asphalt and subsurface, in tandem with investigative firm chosen by district. (Rev 09.15.2020)</p> <p>JH to reach out to Copeland. Copeland to provide a cost for the repairs to the blisters and consultant will be on site during the repairs to review condition of subsurface. (Rev 10.20.20)</p> <p>JH at the direction of counsel the district sent an email asking Copeland to review original repair proposal for a better cost and to work with the subsurface consultant/contractor to get the best out of the repairs. Looking at a 5-year repair contract. We await their response. There is a tentative December 8<sup>th</sup> meeting to discuss further (rev. 11.17.20)</p> <p>Request was made for Copeland to allow subsurface testing at the time of patching of blistered portions of the track coating. Copeland was not agreeable to this stating possible affect testing would have on subsequent coating repair. Currently considering only performing repairs without testing and waiting until track has reached end of its useful life, then removed surface and checked the overall condition of the subsurface. Legal counsel will be asked if the current situation is acceptable or if additional steps are recommended to keep things moving forward and best protect the district's interests in this matter. (12.15.20)</p> <p>An email was sent to Copeland to perform repairs in conjunction with the School District's consultant to check subsurface. Copeland is concerned with the integrity of the repair with sub surface investigations. John Osborn recommended for the contractor to repair the track until it's life expectancy approx. in 2025 and investigate the subsurface when a new track in constructed. (01.19.21)</p> <p>Copeland to be scheduled in Spring. JH to check track in the Spring for # of Blisters &amp; required repairs. (February 23, 2021)</p> <p>JH walked the track; there are more blisters identified mostly in the D Zone. JH will obtain a proposal from Copeland and additional proposal from other vendors.</p> <p>Track is ok for competition, needs continued monitoring if there are any changes.</p> <p>Repairs to be scheduled for the summer. Need to get on selected companies schedule for the repairs June 28 – July 1<sup>st</sup>. Soundtrack surface for more repairs if necessary. (March 23, 2021)</p> <p>John Hall has sent the project scope to some companies for proposal to repair the track. Proposals are to be received at the end of April. (April 20, 2021)</p> <p>JH working with a few contractors to obtain proposals. (May 25, 2021)</p> <p>John hall working on finding a contractor to repair the track. One vendor looked at it. Copeland Coatings is not responsive. Reaching out to LandTek and others to find a repair firm. (June 29, 2021)</p> <p>JH: No track vendors I contacted could work on the track this summer, due to their involvement in large track projects. JH will follow up with vendors once school opens. (8.10.21)</p> <p>JH working on obtaining cost proposals from vendors. (09.14.21)</p> <p>JH stated the blister conditions occurs in the winter there are 3 companies that JH is reviewing the conditions and will look for repairs in the Spring 2022. Repairs to track until track has exceeded the useful life then replace the track. (10.26.2021)</p> <p>JH is monitoring the repairs, will follow up in Spring with the potential bidders. (11.23.2021)</p> <p>Continue Monitoring and repair in spring (01.04.2022)</p> <p>JH will be walking the track and make repairs as required. (02.15.2022)</p>
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MS Softball Field

JH walked the track with AD Don Lang. Blisters were observed in D zone and JH is scheduling Landtek to come out look at the conditions and schedule repairs.  
Tennis courts were also reviewed. No significant change in the current surface. Resurfacing the tennis courts is added to list of projects. (3.15.2022)

LandTek owes JH a proposal for repairs (4.26.22)

**Follow-up with Landtek to get cost from Crafc. LC stated she has heard of injuries on the track. MR stated she thought the injuries were the turf. JH stated Don Lang investigated and the injuries were not due to the field. (5.24.22)**

2. MS Softball Field Drainage: It was observed that water from Cross Street is overflowing the catch basin and flooding the MS softball field. Drainage maps were provided by the Village of SC. This issue will have to be resolved or the water accounted for in the design of the field drainage. It was determined the Dr. Giarrizzo would reach out to the SC Mayor to discuss this issue. (Rev. 10.08.2019)  
A meeting is to be scheduled with the Village to review the conditions. Survey and borings are to be scheduled. Committee members asked JH to reach out to Athletic Director Don Lang, to see if softball play can occur elsewhere in the district. (Rev 11.19.2019)

PG spoke with the mayor. Mayor suggested district engineer should review the condition with their engineer. (Rev 01.07.2020)  
Control Point preparing Survey, Plan is to camera the piping and construction documents by Mid-March. (Rev 02.26.2020)

JH engaged services of a pipe inspection firm to investigate piping. Investigation occurred on 3.16.2020. Found pipe from catch basin to field to be clear. Pipe terminates in a below grade manhole. A second visit to expose the manhole and continue pipe inspection is needed. It is assumed that piping goes across field. Goal of follow up investigation is to determine where piping goes. (rev. 04.14.2020)

JH Second pipe investigation occurred. Pipes enter drainage system under the field. Memasi/ Bohler need information from investigation to inform design. Geotech work needs to be completed. (rev. 5.12.2020)

Memasi is working with Bohler engineering to finalize design and put together bid documents. DL asked if due to the present climate, this project should be rolled back. Then the funds could be used to offset Covid 19 costs. OB reminded everyone that \$250,000 of the budget is grant money that would be lost. Plus, the district expensed funds for design, surveys etc. (rev. 8.18.20)

Project is on Hold (rev 09.15.2020)  
Look at Drainage while waiting, the budget funding will not be lost due to postponement of the project. (11.17.20)

DM gave an update on the storm water study with Bohler noting that the results are under review. (12.15.20)  
Bohler is working on the documents. (01.19.21)

Bohler update provided analysis of options. Stuart to review. Funding source required for excess over 250k, possibly use Repair Reserve. District will follow up on SC village's responsibility, for water issue from village water, reaching our property. (February 23, 2021)

Bohler is still researching possible repairs. (March 23, 2021)

Bohler has provided sketches for modifying the existing system. Bohler investigated the conditions and determined that the existing catch basin is too small to accept the storm flow. Bohler is proposing to install an additional catch basin that would be larger in size or replace the existing catch basin with larger catch basin.

<p>HS Foul Ball Netting</p>			<p>Bohler provided sketches for the renovation to the MS Softball field and Stuart Schiller has provided an estimate. (May 25, 2021)  Tina contacted SED to see if scope of work could be added as an addendum to the MS project, she is awaiting a return call from SED project manager. (June 29, 2021)</p> <p>TM: Plans are finalized. We met with AD to discuss scope, timing, we must share plans with him. Looking to go out to bid ASAP. With June 2022 start. JH mentioned seed vs sod and the benefits related to the timeline. We will finalize details with AD. (8.10.21)</p> <p>Memasi submitting to the state (as an addendum to Bond Phase One) in the next month and bid for construction (09.14.21)</p> <p>Development of plans in progress. Project will be an addendum to MS Phase One. (10.26.2021)</p> <p>JH has reviewed drawings and sent comments to Memasi (11.23.2021)  See above Item for Softball field</p> <p>Project will be included as an addendum to MS Bond Phase One work. JH will work with contractors to get a price for this work. Plan is to start work June 2022 and complete major work September /October 2022. Grass seed needs time to grow and establish. Field will not be ready for use until September 2023 (1.04.2022)</p> <p>Work this summer and reopen field Fall 2023 (02.15.2022)</p> <p>Softball field see item above (03.15.2022)</p> <p>Bohler reviewed contractor's proposal and submitted comments. We will go back to contractor to request a revised proposal. Savin will confirm with Stalco that we are OK to proceed. DL stressed the need to move projects along without delay (4.26.22)</p> <p><b>MS softball field renovation will be under Stalco. MR requested summary of the costs for the field. (5.24.22)</b></p> <p>3. HS Foul ball netting: previously installed foul ball netting is unable to stop foul balls from baseball field. Taller poles and higher netting are needed to address the foul ball issues. As well as addressing foul balls hit over the backstop. CS Arch and Bohler Engineering are working on the design for the proper pole footings, poles &amp; netting, to address this. (Rev. 10.08.2019)  Design is in progress to be bid in the Spring. (Rev 01.07.2020)  Discussion with Don Lange, DL is revising the backstop and netting.) rev 02.26.2020)</p> <p>JH shared estimates for netting options that included foul ball netting and backstop netting. JH was instructed to move forward with bidding out foul ball netting only. (rev. 04.14.2020)</p> <p>JH is waiting on a reply from Eric and then project will be bid. (Rev 09.15.2020)  JH received information and is setting up bid dates, construction to be in the spring. (Rev 10.20.20)</p> <p>Ready for bidding, to be bundled with the front entrance. (11.17.20)</p> <p>This project will be bid at the same time as the Front Entry (01.19.21)</p> <p>The foul ball netting will be bid at the same time as the front entry landscaping. (February 23, 2021)  Bids Due March 23<sup>rd</sup> @ 11am, Award April 15<sup>th</sup>. (March 23, 2021)</p>
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			<p>Bids were received but exceed the budget for the project. School District is reviewing additional funding and hopefully will have an award at the May 6<sup>th</sup> BOE meeting. (April 20, 2021)</p> <p>Additional funding through Fund Balance is being reviewed. (May 25, 2021)</p> <p>March bids, additional funding was approved, however low bidder is requesting an additional \$10,000 due to the delay in award due to prices increases for material. John Hall has asked the bidder to check their numbers. (June 29, 2021)</p> <p>JH: Additional funding was resolved. BOE will approve Landtek at 8/19/21 meeting. Will start the project as soon material availability will allow. (8.10.21)</p> <p>Submittals from Landtek received and reviewed and Landtek needs to resubmit to order the material (09.14.21)</p> <p>Landtek has submittals reviewed and more information is required. Landtek in the process of resubmitting the submittals and work could progress in the winter weather permitting. Nets are required by March 2022 pending weather and delivery issues. (10.26.2021)</p> <p>Submittals are pending. LandTek stated they can meet the March date. (11.23.2021)</p> <p>JH to follow-up with Landtek on status of obtaining material and schedule for installation but should be installed before the season starts. (01.04.2022)</p> <p>Foul ball netting to commence 2.17. all work should be completed for March date of field use. (02.15.2022)</p> <p>Contractor damaged the perimeter of the field, due to soft soil. Site conditions will cause a delay, until better conditions exist. Work will continue next week. Baseball season started and contractor is aware that he needs to be done at 2:45pm each day. Contractor states 2-3 weeks to get nets. 2 days to install nets once they are received. (03.15.2022)</p> <p>Pole and netting installation are complete. District requested pole pads that will arrive later. (4.26.22)</p> <p><b>Foul Ball netting is complete need padding for poles (05.24.2022)</b></p>
Tents	5.25.21		<p>Tents for Cafeteria usage, there are two proposals, Memasi reviewing requirements for SED filing and looking at a 180-day period that would allow tents this school year and Fall 2021.</p> <p>Tents are in place SED submission is being finalized for SED approval. (May 25, 2021)</p> <p>July 1<sup>st</sup> tents to be removed and if necessary reinstalled in the fall. (June 29, 2021)</p> <p>Tents have been reinstalled (09.14.21)</p> <p>MS tent resubmission to State is complete. JH looking into keeping tents up longer than Thanksgiving. (10.26.2021)</p> <p>Tents will remain up until After Thanksgiving and then removed (11.23.2021)</p> <p>Tents will look at again in the spring. (01.04.2022)</p> <p>Re-issue permits for HS tents (02.15.2022)</p> <p>Permit for HS is received, MS tent not required (3.15.2022)</p> <p>JH: No change, tent is in place (4.26.22)</p>

<p>HS Field Noise Complaints</p>	<p>5.25.21</p>		<p>JH mentioned noise complaints from neighbors near HS stadium. District will work with Memasi to engage the services of a Sound Consultant to review conditions and assess options. Acoustic Engineer looking at simple solutions, if these do not reduce the sound levels then a site visit will be required (May 25, 2021) Fund Balance is available to review solutions for the noise at the field (June 29, 2021)</p> <p>JH: We will work with Memasi to engage the services of the Acoustic Consultant, to inform what will need to be done to resolve the sound issues. (8.10.21) District issued PO's to two consultants (11.23.2021)</p> <p>JH – Consultants have PO and Memasi will kick this off, once Phase Two bond bid documents are out and staff with Covid return (1.4.2022)</p> <p>Committee met this past week and consultants are working on submitting recommendations and drawings that will be reviewed. (02.15.2022)</p> <p>Consultants are working on the projects, Preliminary results should be received 3/16/22. (3.15.2022)</p> <p>JH, we received report from the consultant. Information was forwarded to contractor for a price (4.26.22)</p> <p><b>Report received from Acoustical consultants. Contractor provided a proposal, and a PO was issued, and the material is on order. (5.24.22)</b></p>
<p>GH Maintenance Portable</p>	<p>08.10.21</p>		<p>Glen Head Maintenance Portable: estimates are being prepared for review, Cassone container, Morton building, wood framed building. (May 25, 2021) Portable Building is in progress. All payments will be made through the insurance Company. (June 29, 2021)</p> <p>JH: Cassone Solution cost and long lead time make it a non-starter. We are circling back to a Morton Building solution. (8.10.21) JH – Cassone Building is out as it is too expensive and will take too long to get. We are looking at a Morton Building solution. Working with Insurance, contractor and Memasi to get buildings designed and submitted to NYSED. (9.14.21) Contractor is delayed working on other IDA projects to start the submittal with SED and replacement of the building. (10.26.2021)</p> <p>District &amp; Renu Restoration moving forward with a Moton style building. Waiting to receive drawings from Morton to proceed. (11.23.21) Moving forward with the project and Renu, issue with Contract Approvals for new Morton Building. (01.04.2022) Morton is providing a building shell, interior needs to be designed and Memasi is working on drawings for the interior. SED will need to approve the project. (2.15.2022)</p> <p>Building interior design is in progress (03.15.2022)</p> <p>Confirmed that NYSIR will pay Memasi directly. Memasi working on NYSED drawings. Need revised stamped drawings from Morton and a letter stating that no hazardous materials will be used on building. Morton is not responding. Renu Contracting is following up (4.26.22)</p>

Electronic Sign	08.10.21	District	<p><b>Portable is in limbo as the company providing the manufactured building is slow to respond. The insurance company is pushing the company for the drawings to be submitted so we can include them in the NYSED submission. SEQRA designation on for a future BOE meeting. (5.24.22)</b></p> <p>Electronic Sign at HS Entry Drive; District &amp; Memasi will review options for digital signs. (May 25, 2021)  Estimate cost 60-70 District budgeted 60k. District and Memasi is reviewing a company in LI. Stuart estimates much higher. District will review the next steps. (June 29, 2021)  JH working on obtaining a cost for traffic study no success with AAA. Proposal received from Memasi/Bohler (09.14.21)</p> <p>JH: Conduit from VH installed in Landscaping project. Need to secure traffic study company. Will investigate if AAA will do traffic study. Need some input from BOE on size, layout, and landscaping for sign. (8.10.21)</p> <p>Bohler proposal is \$15,900 for the investigation. JH looking for approval to move forward.  Previous Traffic study was completed in 2004. Need BOE approval to accept Bohler proposal. Seeking revised Proposal to include Kissam intersection and other areas. (10.26.2021)</p> <p>Received revised proposal from Bohler for traffic study. Need BOE approval. JH will add to agenda for next meeting (11.23.2021)  Proposal accepted and Memasi should be looking to develop the documents. Seven locations in lieu of 6 locations. (01.04.2022)  Bohler scheduled to be on site 2.16.2022 and issue report 2<sup>nd</sup> week in March. (02.15.2022)</p> <p>Seven locations are being reviewed initial draft shows 2 locations. Two locations shared with the team. One at Victorian House and the other at opposite side of the main entrance. (3.15.2022)</p> <p>DL asked that we have information to share with the BOE ready for the next BOE meeting. This should include a graphic showing the locations. OB offered to meet BOE members onsite to show them locations #1 &amp; #4. (4.26.22)</p> <p><b>BOE chose location #4. Funding for the sign is in place.</b>  <b>At the selected location there is no electrical in place the light pole at this location is connected to other light poles and does not have continuous power. Electric service will need to be installed.</b>  <b>Traffic study can be provided to BOE members. The sign location is opposite the Victorian House.</b>  <b>TD recommended we reach out to HS Principal, to start process of selecting someone to manage the sign updates. (5.24.22)</b></p>
Outdoor Learning Spaces	09.14.21	District	<p>Classroom of the future. Long Term Outdoor Learning spaces. Group "Think Outside" has interesting ideas. We have 21<sup>st</sup> classroom furniture funds available as collaborative furniture purchase not conducive to a Covid World. (8.10.21)  TM discussed start planning this project after the Holiday break. Concept scheme and then cost estimate to determine scope and costs. OB stated there was funding \$25,000 for each ES, MS, and HS \$27,500 each (01.04.2022)</p> <p>Technology Dept.  Initial meeting held with the principal to discuss ideas. Next step is to come up with a concept design for all locations. (02.15.2022)</p> <p>Memasi putting together a concept for each school, share it with each principal and then SS provides an estimate. (03.15.2022)</p> <p>Memasi will follow up with Principals on finalizing designs (4.26.22)</p>



MS LR Lockers	01.04.2022	District	<p>MS Gym Lockers: Lock type that was originally selected were not installed on the lockers, lock installed could be removed and the requested lock could be installed. (02.15.2022)</p> <p>Waiting for proposal from Stalco through Nickerson to change the locks. (03.15.2022) No Change for (4.26.22)</p> <p><b>On track to change locks over the summer (5.24.22)</b></p>
Bid Tab Sheets	04.26.2022	District	<p>Bid Tab Sheets: TP requested bid tab sheets. TD stated that for the moment they were only available to BOE members. TD said he would call Mr. Pepe to resolve this. (4.26.22)</p> <p><b>Tom Dolan received approval from committee BOE members to share Bid tab sheets with committee members. (5.24.22)</b></p>
Capital Reserve List	04.26.2022		<p>Brief discussion about large list of projects for future Capital Reserve. List needs to be as comprehensive as possible. DL list needs to include for example a provision for a 2<sup>nd</sup> synthetic Turf field at the MS (4.26.22)</p> <p><b>Discussion on complete list of comprehensive projects. (5.24.22)</b></p>
New Business HS Gym Floor	05.24.2022	District	<p><b>High School Gym Floor for will be reviewed. A contractor on a bid will be used for the removal and replacement. Hopefully the work can be commenced and completed this summer. (5.24.22)</b></p>
Next Meeting		All	<p><b>Virtual meeting is scheduled for Tuesday, June 21, 2022, at 9am.</b></p>