

North Shore Schools
Board of Education
Regular Meeting
Minutes
February 6, 2020

The meeting was called to order by President Sara Jones at 6:30 p.m. in the North Shore High School Library. Present were Trustees Commander, Galati, Ludmar, Madden, Russo and Vizza. Also present Superintendent Peter Giarrizzo, and Assistant Superintendents Olivia Buatsi and Christopher Zublionis.

At 6:30 p.m. on motion of Trustee Galati and seconded by Trustee Vizza and all in favor, the Board moved to convene an executive session in the Faculty Room to consider discussions regarding the employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons.

At 7:45 p.m. on motion of Trustee Commander and seconded by Trustee Madden and all in favor, the Board moved to come out of executive session and resumed the regular meeting in the library. There were 6 people in the audience.

Pledge of Allegiance

President Jones led the audience in the Pledge of Allegiance.

Approval of Minutes

On motion of Trustee Russo and seconded by Trustee Madden and all in favor, the minutes of January 23, 2020 and January 27, 2020 were approved.

Approval of Treasurer's Report

On motion of Trustee Russo and seconded by Trustee Galati and all in favor, the treasurer's report of November 1, 2019 through November 30, 2019 was approved.

Report of the Superintendent

Dr. Giarrizzo reported that the schematic design work is underway on the bond projects. Phase one of the work will begin with the middle school project. They recently had a final meeting on the energy performance audit. Priorities are to increase solar capabilities and meeting air cooling priorities.

He reported that there have been questions surrounding the outbreak of the *Coronavirus*. He explained that the District is following recommendations and guidelines from the Department of Health and set by the Center for Disease Control. He went on to say that all information he has received is that there are no confirmed cases of the virus in New York. He also explained that FERPA does not allow for the District to discuss issues concerning particular students. When a new student arrives, if there is concern the District will contact the DOH. Right now, the recommendation is for frequent hand washing.

Tonight the Board will start going through the proposed 2020-2021 budget. It is the lowest budget-to-budget increase in 25 years. The situation with LIPA is ongoing, it has not gone to the Rules Committee for a vote and there has been conflicting information as to whether or not it will end up with the Rules Committee this week. The Board is watching the situation carefully. This weekend the LAC Committee is holding a Legislative Breakfast where they plan to engage local legislators.

Finally, he noted there has been a flu outbreak. He stressed that students should stay home if sick with a fever.

Report from the SGO

SGO co-presidents Sam Scordo and Christian Genet reported on events and activities at the high school. Sports night sign ups were held during super commons and the senior fashion show is being planned.

Regular Business

Superintendent's Budget Presentation

Dr. Giarrizzo presented the 2020-2021 Preliminary Budget Preview and Comprehensive Overview to Support Teaching & Learning. He gave an overview of the budget building process including the different components that went into building the budget, and budget drivers. He covered new staffing and enhancements in teaching and learning, teaching & social emotional learning & upgrades in technology & infrastructure. New instruction was covered, this included additional staffing in math support, ENL support, reading and reading intervention, grade 8 dance (in lieu of PE), expanding ILC through grade 8, Mandarin (due to increased enrollment) dance elective at HS, music production & technology. Dr. Giarrizzo also reviewed the unknowns that might affect the budget such as state aid, changes in economic and political environment, changes in student enrollment, student services based on annual review of IEPs, and student course selections. He reviewed revenues, where they come from and what is projected. Currently the cap set is set at 1.81% - with exclusions the North Shore tax levy with adjustment is 3.039% which is where our current estimated tax levy stands. The budget-to budget increase is currently at 2.636%. He reviewed the plan for using reserves over the next five years. A second proposition will be placed on the ballot to expend funds from the existing Capital Reserve for improvements at Glen Head for the nurse's suite and Middle School for the locker room.

Dr. Giarrizzo thanked Ms. Buatsi, Dr. Zublionis, Mrs. Lois Straber and Ms. Janet Bates-Wilkins for their work on the budget. He especially thanked Mrs. Straber for her work in organizing the budget books.

The Board reviewed enrollment projections, and general support. They then reviewed the following sections of the budget: General Support, Public Relations, Facilities, Capital & Special Projects, Transportation and Athletics. The Board also discussed Fund Balance & Revenue Projections. Concerns were raised about enrollment projections. President Jones noted given the information from the demographic report, we know we keep picking up kids between grades K-5. She went on to say based on projections she is concerned that if just 2 or 3 more kids come in there may be a need for another section. Trustee Russo said she is comfortable with how it stands as long as there is a contingency in the budget. She went on to say there was a time when there were 24 students in a grade and as children get older they are more self-sufficient. President Jones said she is concerned one contingency may not be enough. Trustee Ludmar added that a class of 23 or 24 at grade 3 is ok but it should be watched carefully. He feels the numbers look right at this point with one contingency. Trustee Russo asked about the change in the format for the special education program at the elementary level and how that would affect the enrollment numbers if kids are not in their home school. Dr. Giarrizzo explained that those students would not impact these numbers. He went on to say when the Board discusses the line by line special education budget they will talk about the full day ICT.

Trustee Russo asked about the efficacy of having a second security guard in the schools. She said she understands it was a recommendation from the audit, but she asked if they are monitored and if the value of a second guard has been determined. Dr. Giarrizzo responded the second security guard has a full schedule, they do regular sweeps of the campus while the other security guard is at the door at all times. The second guard is a visual presence throughout the school. The Director of Security, John Ahern is monitoring them regularly.

Ms. Buatsi explained that the significant addition to the facility line of the budget is for 2 custodian positions to replace 2 custodians who transferred to another district. Trustee Russo added that custodians are hired off of a civil service list, a county-wide list. If a position in another district opens up, they are able to apply for a transfer which is what happened in these cases.

Trustee Ludmar asked about the replacement of the telephone system, specifically the fact that the current system is nearing the end of its useful life. Dr. Giarrizzo explained that the phones work but we are unable to get parts when things need to be replaced. Ms. Buatsi explained that the phone system is approximately 14 years old. BOCES provided the proposal for the new system. President Jones asked if the new system will be a "cloud based" system. Mr. Hall explained that the new system will be able to tie into our security system and be utilized for lock-downs. Dr. Giarrizzo will get information on whether the new system is "network" or "cloud-based".

Trustee Ludmar asked if our buses are replaced on a rotating cycle and how that is managed. Ms. Buatsi explained that when the transportation depot was built the District bought 9 buses. At that time a replacement plan was formulated. She went on to explain that the DOT recommends 10-12 years for replacement, however because we maintain our own fleet we are able to extend that for a longer period. She further explained that the plan is laid out for the foreseeable future. She also explained that once buses are taken out of commission, they are recycled for use in other departments in the district and eventually auctioned off. Ms. Buatsi also explained that five years ago the District began taking over trips from contractors. Transportation Supervisor, Michelle Hall, reviews bus routes each year, and has taken over more and more routes which has resulted in a reduction in the budget line for contract transportation.

Trustee Vizza asked if the cameras budgeted for buses are internal or external cameras. Ms. Buatsi responded they are internal cameras. They are still working on a policy so they can switch them on.

Trustee Commander asked about the line in the Athletic co-curricular budget relating to salaries for the Middle School/High School Athletic Director. She noted the Middle School Athletic Director is overseeing 2 teams in every sport and is being paid the same stipend as the equipment director at the high school. She feels that is inequitable. Dr. Giarrizzo explained that there is a line in the teacher's contract for this. He further explained that in 2015/2016 there was a side letter that brought the payment for the stipends to be equal and changed the titles to be what they are. Trustee Commander asked that this be looked at. She said she does not understand why we are paying a salary for an athletic director and then paying another \$20,000 in stipends on top of that. She further said one of those positions seems to be an administrative and the other is an equipment manager. She asked that it be reviewed when the teachers' contract is negotiated. Trustee Commander asked about the budget line for "designated assistance". Dr. Giarrizzo explained this line of the budget builds in funds for an additional coach if needed. It is usually used at the middle school if a team is added and has been designated this way for many years. Trustee Commander asked about the line for entrance fees and whether that can be broken out in separate categories. She asked whether the current policy is for a doctor to attend varsity football games. Dr. Giarrizzo explained there is a doctor at all football games. Trustee Russo added this came to be because there were schools that did not have a doctor on staff so it was decided we would send our doctor, in addition to the athletic trainer, to all games. The current policy is to not allow a football game to start without a doctor or ambulance present. Trustee Commander suggested allowing an EMT, in lieu of a doctor, to be present as there are many times teams are waiting for a doctor to show up. She said many schools have gone that route. Trustee Russo noted that when the head injury study was done, it was determined most head injuries happen in ladies' soccer. She said she is not sure why we have a physician at football games and not soccer games. She wondered what are we doing for other sports and what we can do better to protect all our student athletes. She asked if we are making sure that everyone who has something to do with our student

athletes has concussion protocol training so that we are sure our student athletes are being taken care of. Trustee Commander explained that our current practice is to assess concussion management every 2 years; she is advocating for this to occur every season but minimally once every year. She is also concerned that students who own their own helmets have the proper reconditioning. Dr. Giarrizzo explained that no football players have their own helmets. Lacrosse players use their own helmets and they are reconditioned through us. Trustee Russo added that we did have some out of date football helmets but they were replaced and a replacement plan was put in place.

Trustee Vizza said there are a number of field events going on in the spring, including very big track meets; North Shore hosts the state qualifiers. She said often coaches are looking for medical aid. She wondered what the protocol is for schools bringing medical personnel. She would like that looked into, along with security coverage at these events.

The Board then reviewed fund balance and revenue projections. They discussed how to use the reserves this year. Trustee Ludmar suggested saving the reserves now as they will be needed 3 or 4 years from now. He noted only because of the Board's careful use of reserves are they still available. President Jones added this year is the clearest case not to use reserves. Trustee Russo said there is always a significant fund balance for projects. She went on to say as we reach bigger deficits from lack of funding from LIPA we will need to figure out how to fund emergency repairs. She further stated knowing there is a potential settlement with LIPA, it raises a large concern about how we manage our funds on a long term basis. She said we may need to look at what programs are sustainable in the future and where we shift the dollars. She said it is a crucial year to plan funds for our curriculum and she is not sure we can continue to offer things like 5 languages and FLES. Trustee Ludmar said we are not sure what will happen or where we are going, so he does not think we should talk about program now but he does feel not using reserves this year is the way to go. Dr. Giarrizzo will review the budget and have recommendations for the Board on the 27th. President Jones would like to see how the budget is supporting the equity piece of the strategic plan.

Comments from the Public

Mike Conklin, Greenvale, read a statement that appeared on the back of the program from a recent basketball game. He stated he was unhappy about the theme of the statement. He said he feels the board is not in favor of winning and reminded the Board that the athletes and their families are in favor of winning,

Emma Nelson, Glen Head, high school sophomore, spoke on behalf of field hockey coach John DeLiso. She read a statement giving her perspective as a student athlete who feels the current tutoring policy will hinder the success of North Shore athletics.

Prior to approval Dr. Giarrizzo explained that due to a clerical error one of the personnel appointments needed to be adjusted to correctly reflect the name of Lisa Cantatore.

On motion of President Jones and seconded by Trustee Ludmar and all in favor, it was:

Personnel

Approval of Family Medical Leave

BE IT HEREBY RESOLVED that the Board of Education of the North Shore Central School District approve an unpaid Family and Medical Leave Act ("FMLA") leave of absence for a period of Twelve (12) weeks that will run concurrently with any available paid leave, for employee Stacy Hosemann, Teacher Assistant, that includes the period November 25, 2019 through March 13, 2020

BE IT HEREBY RESOLVED that the Board of Education of the North Shore Central School District Approve an unpaid Family and Medical Leave Act ("FMLA") leave of absence for a period of Twelve (12) weeks

that will run concurrently with any available paid leave, for employee Danielle Hild, Teacher, that includes the period February 3, 2020 through May 15, 2020

Increment for Advanced Study - Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an increment for advanced study for Roberto Bongiovanni, LOTE, from Step 16 of the MA+30 salary schedule to Step 16 of the MA+45 salary schedule, effective February 1, 2020

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an increment for advanced study for Lauren Kottler, Special Education, from Step 4 of the MA salary schedule to Step 4 of the MA+15 salary schedule, effective February 1, 2020

Rest and Restoration Leave – Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves a rest and restoration leave for Emmanuel Blanchard, Social Studies, effective February 3, 2020 through June 30, 2020

Resignation – Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the resignation of Megan Muttee, LOTE, effective June 30, 2020

Regular Substitute (Leave Replacement) Appointment – Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Joan Neugeborn, Elementary, on Step 10 of the MA salary schedule, effective January 28, 2020 through May 21, 2020

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Jane Launer, Elementary, on Step 1 of the MA salary schedule, effective February 1, 2020 through February 28, 2020

Teacher Overages

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an overage for the following teachers:

Gaetrie Balli, Special Education .2 effective 2/3/2020 through 6/26/2020
Neal Levy, Health .2 effective 1/27/2020 through 6/26/2020

Resignation for Retirement Purposes – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the resignation for retirement purposes of Johnny Ramos, Cleaner Attendant, effective January 30, 2020

Resignation – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the resignation of Elizabeth Shields, Monitor, effective January 31, 2020

Appointment – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Grace Morrocu, Cook at Glenwood Landing Elementary School, effective January 2, 2020

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Caterina Sicuranza, Cook at North Shore Middle School, effective February 6, 2020

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Basma Hanafy, Assistant Cook at North Shore High School, effective February 6, 2020

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Lisa Cantatore, Teacher Aide at Sea Cliff Elementary School, effective January 13, 2020

Approval of the Addition to the Per Diem Substitute List

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the addition of the following names to the per diem substitute list:

Martin Abrams	Teacher Substitute
Jill Russo	Food Service Substitute

Approval of Extra-Curricular Activity Advisors & Supervisor

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following extra-curricular activity advisor & supervisor

High School-Dramatics		
Accompanist	Ben Caplin	Step I
Athletic Supervision	Frank Santiago	

On motion of Trustee Russo and seconded by Trustee Commander and all in favor, it was:

Approval of Pit Musicians for the High School Spring Musical

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following pit musicians for the high school spring musical production of Guys and Dolls at a rate of \$100/per rehearsal and \$150/per performance:

Greg Sisco	Brian Schatz
Anthony Pomponio	Anthony Malizia
Kyle Small	Lisa Polito
Nicholas Fajek	Gina Pellettiere

Prior to approval President Jones asked that the community education instructors be approved before printing and mailing of the brochure. She also noted that according to Board Policy #4340, students are not eligible for community education classes, except for seniors, and there are course offerings for juniors. She suggested the policy committee review the policy to bring it into compliance.

On motion of Trustee Vizza and seconded by Trustee Galati and all in favor, it was:

Approval of Spring 2020 Community Education Instructors

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following community education instructors for the spring 2020 semester:

Horseback Riding Lessons	Diane Phillips
Get Retirement Ready	Jeffrey Silverman
Wills, Trusts, Estate Planning	Adam Demetri
America's Boating Course	Cyril Fabijanic
Spanish & French for Beginners	Christine Erskine

Thriving Through Mindful Arts	Betty Lynn Tims
Mindfulness Meditation for Anxiety	Stark Raving Adz LLC
Mindfulness Dealing with Chronic Pain	Stark Raving Adz LLC
Kundalini Yoga	Lori Pappas
Country Dance Fusion	Rico Dashkin
Advanced Volleyball – I and 2	Software Sculptors Consulting
Small Residential Landscape Design	Steve Dougherty
Wellness with Essential Oils	Home, Health & Spirit Corp
Supportive Plant Cooking Class	Shannon London
Meditation & Yoga	Patricia Mitchell
Basketball I and 2	John Manzone
Ballroom Dancing	Phyllis Hintze
Pickleball Adv, Beg/Intermediate	Jason Hill
Defensive Driving Class	Bell Auto School
Sewing	Teresa Paolilli
Yoga for Better Back	Janice Nunziata
Beginner& Intermediate Tennis	J. Jerome Vivona
Sat Chemistry Review Classes	Patrick Cassino
North Shore Community Chorus	Stephen Goldstein
North Shore Symphonic Band	Helen Bauer
Lentz & Lentz & Method Test Prep	

On motion of Trustee Commander and seconded by Trustee Russo and all in favor, it was:

Acceptance of Claims Audit Report

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the internal claims audit report for the period December, 2019 as reviewed and submitted by the internal claims auditor, Denise Longobardi

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, it was:

Acceptance of a Grant from New York State Senator Jim Gaughran to the North Shore High School Robotics Club

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts a \$5,000 bullet grant from New York State Senator Jim Gaughran to the North Shore High School Robotics Club

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, it was:

Approval of Budget Transfers

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves budget transfers in the amount of \$79,000 to cover legal fees regarding various legal issues outside the scope of the retainer and lobbying services, effective February 6, 2020

On motion of Trustee Vizza and seconded by Trustee Commander and all in favor, it was:

Approval of Memorandum of Understanding with Security Personnel

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves the Memorandum of Understanding between the District and each of its full-time Security Aides (“MOU”), listed below, and hereby authorizes the Board President to execute said MOUs on behalf of the Board:

John Cuddy James Kenny Anthony Mannuzza Rachael Pascucci

On motion of Trustee Commander and seconded by Trustee Vizza and all in favor, it was:

Approval of Agreement Between the North Shore CSD and Maryann Massari

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves an agreement between the School District and Maryann Massari to provide Speech/Language Therapy Services during the period January 1, 2020 through June 30, 2020, as per the terms and conditions set forth in the attached agreement; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board.

On motion of Trustee Galati and seconded by Trustee Ludmar and all in favor, it was:

Approval to Dispose of Inventory

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves the disposal of the following inventory items:

<u>High School</u>	<u>Middle School</u>	<u>Sea Cliff</u>
1-Sander	6-Tables	1-Computer Server Rack
4-Network Switches	70-Chairs	
1-UPS	3-File Cabinets	

On motion of Trustee Madden and seconded by Trustee Vizza and all in favor, it was:

Approval of Agreement Between the North Shore CSD and Craig Dietz

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves an agreement between the School District and Craig Dietz to provide a workshop for all middle school students on resilience, persistence and goal setting, at a fee of not to exceed \$3,500 (including travel), as per the terms and conditions set forth in the attached agreement effective February 13, 2020 through June 30, 2020

On motion of Trustee Vizza and seconded by Trustee Madden and all in favor, it was:

Approval of Special Education Services (IEP)

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves special education services (IEP) as recommended by the Committee on Special Education (CSE)

On motion of Trustee Commander and seconded by Trustee Russo and all in favor, it was:

Approval of Agreement Between the North Shore CSD and Holly Romero

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves an agreement between the School District and Holly Romero, to provide costumer services in connection with the High School Spring Musical "Guys and Dolls", for a fee of not to exceed \$2,300.50, during the period February 28, 2020 through March 22, 2020, as per the terms and conditions set forth in the attached agreement; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board.

Comments from the Public

There was no one from the public present at this point of the meeting.

Old Business

Trustee Ludmar reminded the Board that the Legislative Breakfast is scheduled for Saturday at 9:00 am in the High School Library. Trustee Ludmar asked that the "Status of Reserves" document on the website be updated; it is currently as of June 30, 2018. Ms. Buatsi will follow-up on that. President

Jones asked that all financial documents be updated on the website. President Jones also asked that something be posted on the website about registering children for kindergarten.

Dr. Giarrizzo noted that he recently had a meeting with Mike Conn and Laura Lane of the Herald. Starting February, he will have a monthly column in the Herald; he will include information about registering children for kindergarten.

President Jones explained that when the Board made changes to their tutoring policy they did so because they felt it was important to avoid conflict of interest and to be equitable. She went on to say that the changes need to be clear and consistent and convey what they wanted to do. She asked if the Board would want the policy committee to take a look at the policy to make it clearer. The Board agreed to have the tutoring policy reviewed by the policy committee. Dr. Giarrizzo said the policy committee will be meeting again on February 13th and they will add that to their discussion.

Trustee Vizza asked if the Athletic Advisory Committee will be resurrected this year. Dr. Giarrizzo said yes, he is working on getting that started.

Dr. Giarrizzo reported that the first meeting of the Stadium Lighting Committee was held. There are 43 committee members. They will be meeting again the first week of March. Trustee Commander requested that at the conclusion of each meeting each group do a quick report so the other group knows what is happening. Dr. Giarrizzo said that is the plan for the next meeting.

New Business

Trustee Vizza asked if a vendor has been chosen for the new student information system, whether there is a project manager, whether it would definitely be running next year with PowerSchool, and whether all stakeholders had input into the process. Dr. Giarrizzo said yes to all questions. He explained that Elliot Kaye and Dan Doherty worked with a wide range of stakeholders. They looked at three systems; PowerSchool, Eschool Data and Infinite Campus. Dr. Giarrizzo explained that they will likely go with Infinite Campus. The plan is to run both systems next year (2020-2021) and then be ready to transfer over to the one system in 2021-2022. Trustee Vizza asked if they would be providing project managers. Dr. Giarrizzo explained that this will be purchased through BOCES who will provide the project managers and all support will come from BOCES. Trustee Ludmar said if we are going through the cost of replacing our current system, he assumes we are looking to see a drastic improvement. He would like to see more information on what improvements are expected considering the cost and the fact that we have a system that is still functional. He is hopeful that there will be a big difference for the District. President Jones noted that there are many things parents don't like about the current system. Dr. Giarrizzo cautioned change is hard so there will likely be complaints about the new system. He also said parents may not see a major difference but the benefits to the district should be substantial. He stressed there must be a solid parent education piece as well.

Trustee Ludmar asked if our new filtration system is able to filter out PFOS which have been found in Glen Head well's water. Mr. Hall explained that our filter does not filter out PFOS, however Suffolk County has developed the technology for this and will be sharing it with us.

Dr. Giarrizzo asked the Board to consider changing the date of the June 11, 2020 Board meeting due to a personal conflict. The Board agreed to change that meeting to June 18, 2020.

Adjournment

At 10:55 p.m., on motion of Trustee Russo and seconded by Trustee Galati and all in favor, the meeting was adjourned.

Elizabeth Ciampi
District Clerk