

North Shore Schools
Board of Education
Regular Meeting
Minutes
November 19, 2015

The meeting was called to order by President Herman Berliner at 6:30 P.M. in the Glen Head Elementary School Cafeteria. Present were Trustees Commander, Gonzalez, Jones, Labbate, Nightingale, and Russo. Also present Superintendent Dr. Edward Melnick, and Assistant Superintendents Olivia Buatsi and Robert Chlebicki.

Executive Session

At 6:30 pm on motion of Trustee Gonzalez and seconded by Trustee Labbate and all in favor, the Board moved to convene an executive session in the Glen Head School Principal's Office to consider discussions regarding the employment, demotion, suspension, discipline, dismissal or removal of a particular person or persons.

At 7:00 pm on motion of Trustee Nightingale seconded by Trustee Russo and all in favor, the Board moved to come out of executive session and convened a meeting of the Audit Committee in the cafeteria.

At 7:40 pm on motion of Trustee Jones and seconded by Trustee Commander and all in favor, the audit committee meeting was adjourned and the regular meeting was resumed in the cafeteria. There were 7 people in the audience.

Pledge of Allegiance

President Berliner led the audience in the Pledge of Allegiance.

Acceptance of Audit Report

On motion of Trustee Commander and seconded by Trustee Jones and all in favor, it was Resolved: To accept the independent audit report from RS Abrams for fiscal year ended June 30, 2015.

Approval of Minutes

On motion of Trustee Nightingale seconded by Trustee Labbate and all in favor, the minutes of October 22, 2015 were approved.

Report of the Superintendent

Dr. Melnick reported that the High School Masquers production of "Almost Maine" is taking place this Friday and Saturday. He reported that 98 students have been selected to participate in All-County music performing groups and 5 students have been selected to participate in All-State Music performance groups. Both Men's and Women's Cross Country Teams won Nassau County Team Championships, the Women's Team finished fourth in the NYS Championships this past weekend and Diana Vizza was the Class A New York State Champion in Cross Country. He also reported that the tennis courts have opened, our new state-of-the-art language lab has been up and running since September 24, 58% of our seniors have applied early to colleges, with applications completed and submitted. He reported that grade six students had a very successful trip to Greenkill. The North Shore Middle School is in the process of being recognized by NYS as a Middle Level Essential School to Watch; this means that our middle school will be recognized as a model school for other schools to emulate. In addition, the middle school is gearing up for E3 Day, whereby students and teachers stop all regular instruction,

taking time out to work together to make a difference in our local community and the world. Finally Dr. Melnick reported that at the elementary level we have hosted very successful evening workshops designed to familiarize parents with our approach to teaching reading, writing, and math. Elementary teachers have been implementing the newly published common core aligned units of study within the Teachers College Reading and Writing Workshop program. Faculty members seem very positive about these new units.

Report from the SGO

Jessica Hannon, SGO president, reported on events and activities at the high school including: the production of Almost Maine is scheduled for this weekend; over the past couple of weeks students were inducted to National Language Honor Society and the Tri-M Honor Society; student forums will begin again the second week after Thanksgiving the first theme will be the 2016 Presidential election.

Regular Business

Transitions

Elementary Principals Lori Nimmo, Bridget Finder and Chris Zublionis, discussed the transition for students entering kindergarten; middle school principal Marc Ferris discussed the transition of students entering 6th grade; high school principal Albert Cousins discussed students entering high school. Special Education Director, Tom Korb along with Assistant Special Education Directors Marcy Laredo and Chris Marino as well as CPSE chair Susan Liberstein, discussed transition at the same points for special education students.

Dr. Melnick thanked the Administrators for providing their comprehensive reports. He explained that the transition process has been worked on in a purposeful way with the overall goal of knowing students well and having parents be part of the process. One area of focus is how to help students transition from high school to college.

Dr. Berliner agreed the presentation was well prepared and he was very impressed with the job our principals are doing in preparing students and parents. He suggested two areas of focus for the high school to college transition, (1) how to help students deal with the freedom that comes with college and (2) issues in terms of writing; students not being as prepared for college level writing as they should be. Trustee Labbate suggested administrators start looking towards ways to support students in "IB" thinking at an early age.

Process for Implementing New Programs & Assessment of Outcomes

Dr. Melnick reviewed the suggested changes to policy 4200 (Curriculum Management) which would place the development of curriculum solely with teachers and administrators as a cooperative undertaking. Trustee Russo expressed concern about deleting the portion of the policy which eliminates parents and board members from the curriculum development process and believes it is the board's duty to oversee curriculum. Trustee Russo also expressed concern over an email exchange with a resident wherein a comment was made that that it would violate board policy for board members to meet with residents. She asked for clarification in this regard. Dr. Melnick responded it is not appropriate for board members to meet with residents as a representative of the board, to express the opinion of the board. He went on to explain that there is a protocol in place for residents/parents to get information and if not satisfied, to continue up the chain to the superintendent. It is also an option for any resident to come to a board meeting and address the entire board with a request or to make a public comment. In regard to the policy on curriculum, Dr. Melnick explained that when the sub-committee met they agreed with the change in language which would allow for curriculum development to rest solely with faculty and administrators. He went on to say, the board is informed of all curriculum changes and must approve those changes, especially policy changes, IB being one example. Trustee

Russo clarified that the board only approved the application fee of \$10,000 for IB in 2012-2013 but never voted to approve the addition of the program. According to board policy, the board is informed of new courses and there is a minimum enrollment clause. However, it is the Superintendent who hires the administrators and they are the ones who are well versed in curriculum. Trustee Nightingale added, there was some disagreement on the sub-committee and he thought there was going to be more discussion in this area.

Trustee Labbate noted it is important to respond to community members when they reach out to the board, but it is also important that questions, problems, and issues are funneled to one person, such as the Superintendent. She went on to say, the board should always encourage a chain of command and it is dangerous when it is perceived that individual board members have power. Trustee Russo clarified that the resident invited all board members to meet with him. Dr. Melnick noted the individual was given the impression that by meeting with a board member he would be able to get an item placed on an agenda. He also clarified that the email never intended to convey that an individual board member could not meet with a community member. Trustee Russo also clarified that board members can in fact get items placed on future agendas if there is consensus of the board to do so. President Berliner commented he is supportive of the re-wording of the curriculum management policy and stated curriculum must be shaped by the experts, which we have in our faculty and administrators. He went on to say, the lines of communication must remain open between the community and the board.

Policy Review

The policy sub-committee reviewed the 4000 and 5000 policy series and made recommendations to the board for changes and additions to selected policies. They also reviewed and suggested changes to policy #6605/6605-R Audit Committee/Regulation. Dr. Melnick asked for a further discussion on the Wellness Policy (#5405) as principals have requested a new elementary school food policy that eliminates using food for celebrations or sharing of food for any reason. In response to a request by Trustee Russo to allow for “adopt-a-spot” sections for beautification at the front entrance of the high school, Dr. Melnick reviewed policies #1511-Advertising in the Schools and #7500-Naming School Facilities and indicated there were no areas in those or any other policies which prohibited recognition of donors on school grounds. Changes to policies will be approved at the next meeting of the board on December 10.

Comments from the Public

Pooja Viera, Glen Head, stated that her daughter is severely allergic and she would like the board to think about making more areas safe and allergy free. She was happy to see the “food free area” signs at the Sea Cliff School and asks that they take the idea of making outdoor areas allergy free as well. Dr. Melnick explained that the signs were not put up by the district but by a resident without district knowledge or approval. He further explained that although the district is committed to equal access, it is difficult to enforce such a policy and signs may give a false sense of security to parents. Dr. Berliner will reach out to NSLIJ for help in crafting a policy.

Rob Mazzella, Glen Head, suggested the Wellness Committee reach out to parents of students with allergies for suggestions on revising the policy.

Denise Reiner, Glen Head, suggested the cafeteria assist in food free celebrations to ensure safety for students with allergies. Dr. Melnick responded he does not believe that would work because of our food service workers schedules. Ms. Buatsi will speak with the school lunch director on this. Ms. Viera added, there has been cross contamination in the cafeteria, so this would not necessarily be a solution.

Noah Blumenthal, Sea Cliff, asked for clarification in regard to Trustees interacting with the members of the community. The board and Dr. Melnick confirmed there is no situation when the board

is instructed not to talk to the public. Mr. Blumenthal said while he understands there are protocols in place, there are times when the protocols are not working and he feels it is important to know members of the community can speak to the elected officials if necessary.

Dominick Fortugno, Glen Head, is the father of a Kindergarten student with special needs. He moved into the district 3 days before the start of school and praised the transition process. Mr. Fortugno asked about public input in regard to curriculum changes. Dr. Melnick explained the process for implementing major curriculum changes which include public discussions with the board and allows for parent feedback.

On motion of Trustee Labbate and seconded by Trustee Nightingale and all in favor, it was:
Personnel

Leave of Absence – Certified

Resolved: To approve a leave of absence for Lisa Kornberg, Business Education, effective November 4, 2015 through June 30, 2016

Change of Status – Certified

Resolved: To approve a change of status for Jin Wang, Mandarin, from part-time (.3) to part-time (.6), effective November 12, 2015 through June 30, 2016

Regular Substitute (Leave Replacement) Appointment - Certified

Resolved: To approve a regular substitute (leave replacement) appointment for Emily Machida, Elementary, on Step 1 of the MA salary schedule, effective October 19, 2015 through November 18, 2015

Resolved: To approve a regular substitute (leave replacement) appointment for Sandra Jozefowski, Physical Education, on Step 1 of the MA salary schedule, effective November 20, 2015 through December 2, 2015

Resolved: To approve a regular substitute (leave replacement) (.6) appointment for Lauren Sandback, Business Education, on Step 1 of the MA salary schedule, effective November 17, 2015 through June 30, 2016

Approval of Teacher Overages

Resolved: To approve the following teacher overages:

<u>Name</u>	<u>Area</u>	<u>Overage</u>	<u>Effective</u>
Eric LePetit	French	.1	9/1/15-6/24/16
Sara Masone	Special Education	.1	9/17/15-6/24/16
Anthony Facchini	Technology	.2	2/1/16-4/8/16

Resignation – Non-Certified

Resolved: To accept the resignation of Joao Rodrigues, Senior Account Clerk, effective January 12, 2016

Appointments – Non-Certified

Resolved: To approve the appointment of Martha Basile, Part-time Bus Driver, effective November 16, 2015

Resolved: To approve the appointment of Frank Catelli, Part-time Bus Driver, effective October 21, 2015

Resolved: To approve the appointment of Nicole Langone, School Monitor @High School, effective November 2, 2015

Resolved: To approve the appointment of David Whitting, Part-time Bus Driver, effective November 16, 2015

Approval of Additions to the Per Diem Substitute List

Resolved: To approve of the addition of the following names to the per diem substitute list:

Richard Baierwalter	Secondary
Vanessa Messina-Mele	Elementary
Kelsey Krassner	Secondary
Jackie Michelli	Secondary
Zeida Peroni	Secondary
Christina Spathis	Elementary
Katie Mishkin	Elementary
Mike Gonzalez	Physical Education
Suzanne Harper	Food Service
Rosemarie Inzerrillo	Food Service/Monitor
Marcia Recine	Food Service
Bonnie Watkins	Teacher Aide

Approval of Extra-Curricular Activity Club and Advisors

Resolved: To approve the addition of a World Drumming Club as a Level 2 Club at the Middle School

Resolved: To approve the following extra-curricular coach:

Middle School

Boys Basketball	Andrew Siegel	Step 1
-----------------	---------------	--------

On motion of Trustee Jones and seconded by Trustee Labbate and all in favor, it was:

Approval of a Resolution in Regard to an Agreement and Stipulation of Settlement and Release

BE IT RESOLVED that the Board herewith authorizes the Board President to execute an Agreement and Stipulation of Settlement and Release between the Board and a certain civil service employee. The Board has previously reviewed said Agreement and Stipulation of Settlement and General Release in Executive Session and herewith authorizes its approval

On motion of Trustee Commander and seconded by Trustee Labbate and all in favor, it was:

Appointment of Deputy Treasurer of the District

Resolved: That Michael Rumont and Elizabeth Ciampi be designated as Deputy Treasurers, to act in the absence of the Treasurer for the school district for the remainder of the 2015-2016 school year

On motion of Trustee Labbate and seconded by Trustee Gonzalez and all in favor, it was:

Change of Per Diem Rate for Teacher Substitutes

Resolved: That the per diem rate for teacher substitutes be changed from \$115 per day to \$130 per day effective January 1, 2016

On motion of Trustee Commander and seconded by Trustee Gonzalez and all in favor, it was:

Acceptance of Donation from Glen Head Parents to the Glen Head School

Resolved: To accept the following donations for a Foosball Court and Gaga Pit for the Glen Head School: Labor and materials from Scott Appleman at an approximate value of \$5,000

Design services from Lou Carbone at an approximate value of \$1,000
Labor and materials for Foosball Court from Tom Blacharski at an approximate value of \$2,500

On motion of Trustee Russo and seconded by Trustee Commander and all in favor, it was:

Approval of School Calendars

Resolved: To approve calendars for the 2016-2017 school year and the 2017-2018 school year

On motion of Trustee Nightingale and seconded by Trustee Labbate and all in favor, it was:

Approval to Dispose of Inventory

Resolved: To approve of the disposal of the following inventory items:

24 Laptops @Sea Cliff School
4 Printers @Glen Head School
2 Computers @Glen Head School
341 Calculators @High School
8 Projector Screens @High School
1 Navigator System @High School
1 Bass @Middle School
429 Textbooks @High School

On motion of Trustee Labbate and seconded by Trustee Jones and all in favor, it was:

Approval of Change Order

Resolved: To approve change order #4 from Gatz Landscaping, Inc. for HVAC & Tennis Court Reconstruction at North Shore High School in the amount of \$1,958.96 (addition)

On motion of Trustee Jones and seconded by Trustee Russo and all in favor, it was:

Approval of Agreement with Night Sky Educational Services

Resolved: To approve an agreement with Night Sky Educational Services to provide 3 "Our Living Planet" presentations to third graders at Glenwood Landing Elementary on May 29, 2016 at a total cost of \$500

On motion of Trustee Commander and seconded by Trustee Labbate and all in favor, it was:

Approval of Agreement with Crisis Prevention Institute (CPI)

Resolved: To approve an agreement with CPI to provide a 26 hour Instructor Certification Program in Nonviolent Crisis Intervention Training on December 15-18, 2015 at a cost of \$2,419/pp for 4 day training and \$1,259/pp for 2 day training

On motion of Trustee Labbate and seconded by Trustee Commander and all in favor, it was:

Approval of Agreement with Consulting That Makes A Difference, Inc.

Resolved: To approve an agreement with Consulting that Makes a Difference, Inc. to provide Integrated Co-Teaching workshops for middle and high school teachers on December 2 and December 4, at a cost of \$1000/half day and \$1,875/full day, and coaching services at a cost of \$750/6 hours

On motion of Trustee Labbate and seconded by Trustee Russo and all in favor, it was:

Approval of Special Education Tuition Agreements

Resolved: To approve a special education tuition agreement with Herricks UFSD for 3 resident students attending the 2015-2016 school year program at a rate set by the NYSED

Resolved: To approve a special education tuition agreement with Variety Child Learning Center for 1 resident student for the 2015-2016 school year program at a rate of \$40,177 (tuition) and \$17,757 (aide if required)

Approval of Special Education Services Contracts

Resolved: To approve an agreement with the Glen Cove City School District for Special Education Services for parentally-placed students with disabilities attending non-public schools located within the Glen Cove City School District and residing within the North Shore CSD during the 2015-2016 school year

Resolved: To approve an agreement with the Port Washington UFSD for Special Education Services for parentally-placed students with disabilities attending non-public schools located within the Port Washington UFSD and residing within the North Shore CSD during the 2015-2016 school year

Resolved: To approve an agreement with the South Huntington UFSD for Special Education Services for parentally-placed students with disabilities attending non-public schools located within the South Huntington UFSD District and residing within the North Shore CSD during the 2015-2016 school year

Approval of Special Education Service Provider

Resolved: To approve an agreement with Apex Therapeutic Services to provide occupational therapy services on an as needed basis during the period October 10, 2015 through June 30, 2016

Approval of Special Education Consultant Agreement

Resolved: To approve an agreement with Envisage Neuropsychology, PC (Dominick Auciello, PsyD), to provide a Neuropsychological Evaluation with Written Report, for 1 resident student

Resolved: To approve a consultant agreement with Crossroads for Educational Services, Inc. (Concetta Russo, Ed.D), to provide full day Dyslexia Training as needed during the 2015-2016 school year

Approval of Special Education Services (IEP)

Resolved: To approve special education services (IEP) as per recommendations of the CSE

On motion of Trustee Commander and seconded by Trustee Nightingale and all in favor, it was:

Approval of Resolution Approving the License and Operating Agreement Between the District and The North Shore Arts Angels

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approve the License and Operating Agreement between the District and North Shore Arts Angels, Inc. in connection with a Summer Theater Program for school-aged children in accordance with the terms and conditions set forth in the License and Operating Agreement attached hereto.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said License and Operating Agreement on behalf of the Board of Education

On motion of Trustee Labbate and seconded by Trustee Nightingale and all in favor, it was:

Approval of Agreement with Richard Specht

Recommend: To approve an agreement with Richard Specht to provide a presentation of "Cultivate Kindness" for the student body of the North Shore Middle School on November 24, 2015 at a cost of \$750

Committee and Conference Reports

Trustee Labbate reported on a meeting of the SuperLac group; a group comprised of members from Manhasset, Garden City and North Shore who are working together to try and make changes to education. Dennis Tompkins of SED attended the meeting and while he conveyed discouraging news in regard to the APPR and the Opt-out movement, he did suggest there may be an avenue through our local BOCES for expediting SED approvals for capital projects. SuperLac will continue to chip away at unfunded mandates in this way. She reported on the North Shore LAC meeting, the committee is looking to get someone from the Comptroller's Office to speak to LAC about how the tax levy formula is calculated and Carol Remy is looking into a research project.

Trustee Russo reported on a meeting of the Construction Steering Committee. The track is open; our attorney is working on drafting a contract and proposal on retaining an energy consultant; capital projects are underway; windows are being installed at the middle school on a rotating basis; work is being done on the outside of the building at Sea Cliff school; tennis courts are finished; waiting on the boilers at Sea Cliff School; phase one is completed and phase 2 is in the process of being approved; Viking Foundation is working to get more donors. At their next meeting they will work on a list of proposed capital projects in order of priority and cost to determine a reserve.

Trustee Commander reported on a meeting of the Wellness Committee. They are working on revising the current Wellness Policy (#5405) and are looking for model policies. This will take some time and in the meantime, she will ask Don Lang to consider creating subcommittees to address some of the allergy concerns brought up at tonight's meeting.

Comments from the Public

There were no comments from the public.

Old Business

There was no old business discussed.

New Business

Trustee Jones asked that a discussion be placed on a future agenda in regard to student privacy, specifically relating to information technology. The board agreed to place this as a discussion on a future agenda.

Dr. Melnick explained that a resident paid for and posted signs on the Sea Cliff School playground claiming it a "Food Free" Zone. Dr. Melnick went on to explain that, while it may seem like a good idea, it would be very difficult to enforce and would open the district up to liability. He also felt it would offer a false sense of security to parents.

Dr. Melnick asked if the board wished to discuss soliciting businesses to improve the front entrance at the high school. It was agreed this would be brought to the construction steering committee.

Trustee Labbate asked if anyone was available to serve on the Nassau BOCES Budget Advisory Committee. As no one was available, North Shore will not have representation this year.

Adjournment

At 10:40 P.M. on motion of Trustee Labbate and seconded by Trustee Jones and all in favor, the meeting was adjourned.

Elizabeth Ciampi
District Clerk